



# Korumburra Primary School

Be Respectful, Be Resilient, Be Safe and Be a Learner

## ENROLMENT POLICY

- As a school within the Victorian public school sector, our school will comply with all government and department enrolment requirements. The school will be a school without a zone but with a neighbourhood and it will take all students who make inquiries from its neighbourhood.
- All students and a family member or a caregiver will be interviewed by the principal or a member of the teaching staff prior to enrolment to ascertain an appropriate year level and learning program.
- The enrolment policy of the school will take account of all requirements of laws relating to discrimination, equal opportunity, privacy and immunisation.
- It will be an inclusive school and it will provide programs for all enrollees. A Disability and Impairment Program will cater for students who being special learning needs.
- An enrolment register will be maintained. The enrolment register will be kept up to date by a dedicated member of the school office staff. Changes to the register will be done on a weekly basis to reflect current student numbers and movement of students into and out of the school. Student destinations will be tracked.
- International students will be enrolled in a manner consistent with the guidelines for enrolment of international students of the Department of Education and Training

### Links:

Placement

<http://www.education.vic.gov.au/school/principals/spag/participation/pages/placement.aspx>

Admission

<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/admission.aspx>

Transfers

<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/transfers.aspx>

Enrolment

<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/enrolment.aspx>

Transitions

<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/transition.aspx>